

COMPANY REGISTRATION NUMBER: 07945758
CHARITY REGISTRATION NUMBER: 1146257

ACCOMMODATION CONCERN
Company Limited by Guarantee
UNAUDITED FINANCIAL STATEMENTS
31 MARCH 2020

MEADOWS & CO LIMITED

Chartered accountants
Headlands House
1 Kings Court
Kettering Parkway
Kettering
NN15 6WJ

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2020

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

Reference and administrative details

Registered charity name Accommodation Concern

Charity registration number 1146257

Company registration number 07945758

Principal office and registered office 1 Meadow Road
Kettering
Northamptonshire
NN16 8TL
United Kingdom

The trustees

Mrs C E Smith-Haynes	(Appointed 8 June 2019) (Served from 1 January 2010 to 1 April 2020)
Miss R Fitch	
Mrs B Prince	
Mrs C Bantin	(Appointed 1 March 2020)
Mr G Perkins	(Appointed 8 May 2019) (Served from 1 February 2017 to 8 April 2019)
Mr M Scrimshaw	(Served from 1 March 2017 to 8 May 2019)
Mrs M Don	(Appointed 23 September 2019)
Mr S Shefford	(Appointed 20 November 2019)
Rev'd J P Staves	(Served from 23 October 2019 to 4 May 2020)
Mr P Cox	

Independent examiner David Kelland FCA
Headlands House
1 Kings Court
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NN15 6WJ

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) (continued)

YEAR ENDED 31 MARCH 2020

Structure, governance and management

Accommodation Concern is a registered Charity, regulation no 1146257.

Accommodation Concern is the working name of Accommodation Concern a Company Limited by Guarantee, company no 07945758.

Charity Registration Date - 6 March 2012.

The governing document is the Articles of Association incorporated on 10 February 2012.

The control of the Charity rests with the Trustees whose names are shown above.

The business of the Charity is conducted by the Chairperson and the Trustees. The Trustees meet on a regular basis to administer the affairs of the Charity.

Risk Management

The Trustees have considered the major business and operational risks which the Charity faces and confirm that systems have been established so that necessary steps can be taken to lessen these risks. Over the past year, there have been several changes. The Charity Manager, now promoted to CEO, Jo Moore, has reviewed all the internal procedures and processes resulting in an almost completely new staff team being appointed. Along the way this also required the funding of 2 agency workers.

The office property has undergone a complete refurbishment to improve the services for beneficiaries, this has resulted in soundproof consulting rooms and a fit for purpose food bank storage area. Our lease has been renegotiated and also resulted in the landlord undertaking some necessary repairs and maintenance on the property.

The Trustees continue to meet regularly and carefully consider the risks of any new projects. This year working committees responsible for HR, Finance and Governance have been set up to support the CEO in the oversight of these areas.

Recruitment and Appointment of Trustees

The Charity has a policy of recruiting new Trustees to add to the diversity of the current Board to include individuals from business, politics and practice and will seek to recruit more proactively in the coming year.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) (continued)

YEAR ENDED 31 MARCH 2020

Objectives and activities

Accommodation Concern is registered with the Charity Commission. Its principal objectives are the prevention and relief of poverty, need, hardship and distress in the Borough of Kettering and neighbouring boroughs by

- the provision of advice, assistance and support in connection with housing matters whether to tenants, landlords or others; - the provision of education and advice in local schools and other institutions and otherwise generally on homelessness and housing issues.

Public benefit

The Trustees are satisfied that the Charity meets the definition of a public benefit entity under FRS102 and acknowledge that the Charity complies with Section 4 of the Charities Act 2006 regarding providing a public benefit. They have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing aims and objects and in planning future activities. In particular, the Trustees have considered how planned activities will contribute to the aims and objectives they have set. The Trustees ensure that these activities are carried out for the public benefit by delivering services that are valued by the people we support and enable those with responsibility in the sector to develop and adopt best practice, thereby promoting a transparent and efficiently managed Charity that engenders public confidence and trust. Accommodation Concern met its charitable objectives during the period April 2019 to March 2020 by delivering a diverse range of services to those in poverty, - hardship, need and distress in Kettering and neighbouring boroughs through the projects outlined below.

Achievements and performance

Thanks

Accommodation Concern would like to express its thanks to its partners and funders:

- Kettering Borough Council
- The Tudor Trust
- Lloyds Bank Foundation
- The Trussell Trust
- Northamptonshire Community Foundation
- Central England Co-Operative
- The Thomas and Rosemary Greenhalgh Charitable Trust
- Kettering Branch, Nationwide
- Town supermarkets including ALDI, LIDL, Asda & Tesco
- Rotary Club of Kettering Huxloe
- Desborough Town Welfare Committee
- Skipton Building Society

Projects

Advice Plus (funded by the Tudor Trust)

Our Advice Plus advisor assisted at least 380 separate service users for a variety of services. Advice was dispensed for domestic violence, abuse, drug and alcohol issues, redundancy, debt, illegal evictions, possession and repossession. We have received an additional 3 years funding from June 2020. The Advice Centre successfully achieved its reaccreditation of the Advice Quality Standard (AQS) in October 2019.

Supported Accommodation (formerly known as the Pioneer Project, Kettering) The Supported Accommodation project was set up just over five years ago. The Charity has increased its provision and now leases two, three-bed properties from Kettering Borough Council (KBC) with the aim of providing intensive housing support for supported accommodation to 6 homeless people at a time.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) (continued)

YEAR ENDED 31 MARCH 2020

The new property in Desborough is aimed at under 25-year olds who require support before managing a first tenancy or have failed their first tenancy. The majority have been supported to move on and sustain their own tenancies, with several also now in employment or volunteering. The Charity is currently in discussions with other landlords to extend this successful Supported Accommodation Project.

Lloyds Bank Foundation

We continue to work closely with Lloyds Bank foundation who have provided lots of additional support for the charity through their Enhance programme which includes: mentoring and training for our CEO as well as consultant support to start our rebranding activity.

KBC Funded Outreach worker (commenced July 2019)

This new post has been created and funded by Kettering Borough Council until 31/3/2020, to provide key-workers to the rough sleepers in Kettering. This post was increased from one fte to 1.6 fte in January 2020 due to the success of the project. Working closely with both statutory and voluntary agencies in the town, this role enables coordination for services supporting the rough sleepers and one point of contact.

Key outcomes for the roles are:

- Providing intensive support to rough sleepers in Kettering to work through Personal Housing Plan's (PHP's), accompanying them to complete various actions and provide ongoing motivation.
- Engaging rough sleepers in Kettering to pursue accommodation solutions, whilst providing ongoing motivation and signposting to relevant agencies.

Safe Spaces (funded by Northampton Community Fund / "Surviving Winter) Enabled us to offer safe spaces in the evening several times a week for those sleeping rough to access once the soup kitchens closed and before the Nightshelter opened. Over 40 individuals accessed the project which was supported by a team of 11 volunteers.

Food Redistribution project and Food Bank Distribution point activities This project allows Accommodation Concern to redistribute surplus supermarket food via the Neighbourly Portal and our thanks go to ALDI, Lidl, ASDA and Tesco in Kettering for their generous donations. Accommodation Concern also acts as a distribution point for the KCU Trussell Trust Food Bank in Kettering.

Other work

Workers also undertook advocacy, representation and assistance with relevant documentation, welfare benefit appeals, tribunals and mandatory reconsiderations.

COVID19 / Coronavirus

During March 2020 the whole country went into lockdown due to Coronavirus and Accommodation Concern rose to the challenge to support our vulnerable clients. The governments 'Everyone In' resulted in 17 rough sleepers being offered self-contained accommodation across the borough that needed furnishing and our Rough Sleeper Outreach workers turned to supporting this cohort with the opportunity to make this offer of accommodation successful. To date 5 of these COVID emergency placements have been converted to permanent tenancies.

We were fortunate to receive various funding opportunities that enabled us to provide daily hot food home deliveries to 35 individuals and a variety of frozen ready meals and food parcels to those who needed them. However, it was our army of volunteers who stepped up and the remarkable support of the Rotary Club of Kettering Huxloe delivering daily parcels that assisted us to meet the demand.

We were also able to obtain funding to provide activities for the housed homeless and our residents in supported accommodation to keep them engaged through lockdown.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) (continued)

YEAR ENDED 31 MARCH 2020

All our advice services continued remotely using FaceTime, Zoom and phone calls; whilst everyone in the team adapted in extraordinary and novel ways to ensure our service was able to continue through this difficult time.

Case Studies

Case studies are a powerful way to show the impact our services make on people rather than simply providing statistics so are included in this report.

a) K - Eviction notice being renegotiated

K attended the drop-in clinic as she had been served with a 'Notice to Quit' by the council.

K is a Single Mum of 3 boys who had fled from a neighbouring county due to domestic violence and had been placed in temporary accommodation by the council. Due to the benefit cap she had fallen into rent arrears which had resulted in her being given 28 days to leave the property.

Our Housing Advisor contacted the council issuing the notice and we were able to facilitate a payment arrangement that resulted in K being able to remain in the property and not be evicted.

b) M - Successful PIP Appeal

M and his sister attend a drop-in clinic for advice about how to appeal (request a mandatory reconsideration) for his PIP decision. He had not submitted the appeal in time due to him being homeless and also having been in hospital. The DWP decision letter had awarded him a total of 0 points. The advisor contacted the DWP and arranged for an extension to be able to support him to submit the appeal which was agreed.

M met with the advisor over several sessions and they worked their way through the criteria for assessment finding examples to evidence his need. The advisor wrote to M's GP, on his behalf, who supported the claim and supplied the required medical evidence.

During the time the appeal was being processed the advisor also supported M to complete his capability for work form required for his universal credit application.

Due to pressures with the DWP the mandatory reconsideration took longer than usual, but the advisor kept chasing the department and updating M with progress. M was finally awarded the standard daily rate £58.70 for the next 2 years and a back dated payment of £3,283.70.

In Total

Over the year, the core team supported with 722 service users with a total of 1332 issues. This support was in the form of advice sessions, visits, telephone calls, e-mails and letters. The work was undertaken by the paid staff team working 9,100 hours and the gift of 2,483 volunteer hours. The combined projects enabled clients to obtain a minimum of £3,315,695.55 of income and benefits to which they were entitled.

Financial review

Yet again, it has been a challenging financial year. The Trustees were faced with some difficult management decisions, but decided the refurbishment of the office and advice suite was crucial to the ongoing success of the Charity with a total expenditure of around £18,000. The Charity's total income decreased from £213,492 in 2018/19, to £174,266 in 2019/20 (a decrease of 18.4%). This was mainly due to the changes in management workload resulting in decreased applications for funding being submitted.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) (continued)

YEAR ENDED 31 MARCH 2020

The Charity continued to keep expenditure to the minimum, which remained stable, increasing slightly from £268,921 in 2018/19, to £270,162 in 2019/20.

The Charity made a deficit of £95,896 compared to a deficit of £55,430 in the previous year. The Charity's reserves decreased from £162,391 at the beginning of the year to £66,495 at end of the financial year.

At present the charity's finances are sufficient and a full review of every project produced a break-even budget for the next financial year. The Charity has and will continue to focus on its strengths, review ongoing costs and commitments and identify new opportunities as they arise.

On the outgoing side, the Charity is delighted to report that a total of £3,315,695.55 in financial gains were achieved in the last financial year against a cost of £269,014 in running costs. This means that for every £1 of cost, a benefit value of £12.32 is achieved, a great saving for our clients and the taxpayer.

There is a planned stabilisation in reserves being used in the coming year 2020/21 as the Charity has undertaken intensive modernising works in the office in order to achieve a return on investment through improved productivity and efficiency as well as boosting staff morale with the improved facilities. Clients will also benefit from these improvements with purpose-built meeting rooms.

Reserves Policy

The Charity needs reserves to ensure expenditure commitments can be met as they fall due. The Trustees' aim is to retain reserves equal to approximately six months' expenditure.

Plans for future periods

The Charity plans to consolidate this coming year, continuing the majority of the activities outlined above, but in a focused manner; still wishing to give advice but developing this to include debt and money advice as well as concentrating on increasing the supported housing provision that brings profit to the charity.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 12 November 2020 and signed on behalf of the board of trustees by:

Rev'd J P Staves
Trustee

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACCOMMODATION CONCERN

YEAR ENDED 31 MARCH 2020

I report to the trustees on my examination of the financial statements of Accommodation Concern ('the charity') for the year ended 31 March 2020.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Kelland FCA
Independent Examiner

Headlands House
1 Kings Court
Kettering Parkway
Kettering
NN15 6WJ

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES **(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2020

			2020		2019
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	11,635	–	11,635	5,792
Charitable activities	6	7,025	103,704	110,729	177,922
Other trading activities	7	48,467	2,959	51,426	29,369
Investment income	8	476	–	476	409
Total income		<u>67,603</u>	<u>106,663</u>	<u>174,266</u>	<u>213,492</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	9	–	–	–	34
Expenditure on charitable activities	10,11	89,740	84,339	174,079	181,603
Other expenditure	12	65,360	30,723	96,083	87,285
Total expenditure		<u>155,100</u>	<u>115,062</u>	<u>270,162</u>	<u>268,922</u>
Net expenditure		<u>(87,497)</u>	<u>(8,399)</u>	<u>(95,896)</u>	<u>(55,430)</u>
Transfers between funds		95	(95)	–	–
Net movement in funds		<u>(87,402)</u>	<u>(8,494)</u>	<u>(95,896)</u>	<u>(55,430)</u>
Reconciliation of funds					
Total funds brought forward		153,897	8,494	162,391	217,821
Total funds carried forward		<u>66,495</u>	<u>–</u>	<u>66,495</u>	<u>162,391</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ACCOMMODATION CONCERN**COMPANY LIMITED BY GUARANTEE****STATEMENT OF FINANCIAL POSITION****31 MARCH 2020**

	Note	2020 £	£	2019 £	£
CURRENT ASSETS					
Debtors	16	2,892		5,670	
Cash at bank and in hand		116,043		180,548	
		<u>118,935</u>		<u>186,218</u>	
CREDITORS: amounts falling due within one year	17	<u>52,440</u>		<u>23,827</u>	
NET CURRENT ASSETS			<u>66,495</u>		<u>162,391</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>66,495</u>		<u>162,391</u>
NET ASSETS			<u>66,495</u>		<u>162,391</u>
FUNDS OF THE CHARITY					
Restricted funds			—		8,494
Unrestricted funds			66,495		153,897
Total charity funds	19		<u>66,495</u>		<u>162,391</u>

For the year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 12 November 2020, and are signed on behalf of the board by:

Rev'd J P Staves
Trustee

The notes on pages 10 to 17 form part of these financial statements.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 1 Meadow Road, Kettering, Northamptonshire, NN16 8TL, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

3. Accounting policies (continued)

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

3. Accounting policies (continued)

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The company is limited by guarantee. Each of the members has agreed to contribute to the assets in the event of a deficiency on winding up of an amount not exceeding £1.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
DONATIONS				
Gifts and donations	<u>11,635</u>	<u>11,635</u>	<u>5,792</u>	<u>5,792</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Grant income	<u>7,025</u>	<u>103,704</u>	<u>110,729</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Grant income	<u>500</u>	<u>177,422</u>	<u>177,922</u>

7. Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Fundraising events	2,475	—	2,475
Income from Tenants - Housing Benefit	42,872	2,959	45,831
Income from Tenants - Tenant Contributions	<u>3,120</u>	<u>—</u>	<u>3,120</u>
	<u>48,467</u>	<u>2,959</u>	<u>51,426</u>

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

7. Other trading activities (continued)

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Fundraising events	3,031	—	3,031
Income from Tenants - Housing Benefit	23,157	—	23,157
Income from Tenants - Tenant Contributions	3,181	—	3,181
	<u>29,369</u>	<u>—</u>	<u>29,369</u>

8. Investment income

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Bank Interest	<u>476</u>	<u>476</u>	<u>409</u>	<u>409</u>

9. Costs of raising donations and legacies

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Fundraising costs	<u>—</u>	<u>—</u>	<u>34</u>	<u>34</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Support costs	<u>89,740</u>	<u>84,339</u>	<u>174,079</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Support costs	<u>35,464</u>	<u>146,139</u>	<u>181,603</u>

11. Expenditure on charitable activities by activity type

	Support costs	Total funds 2020	Total fund 2019
	£	£	£
Provision of advice, assistance and support	<u>174,079</u>	<u>174,079</u>	<u>181,603</u>

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

12. Other expenditure

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Rent	12,446	7,887	20,333
Utilities	2,790	893	3,683
Legal and Planning Fees	9,814	10,721	20,535
Recruitment	2,558	2,520	5,078
Repairs, maintenance and office refit	26,006	1,112	27,118
Other office and training costs	11,746	7,590	19,336
	<u>65,360</u>	<u>30,723</u>	<u>96,083</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Rent	6,038	11,000	17,038
Utilities	—	—	—
Legal and Planning Fees	14,292	36,161	50,453
Recruitment	—	—	—
Repairs, maintenance and office refit	2,129	4,152	6,281
Other office and training costs	3,463	10,050	13,513
	<u>25,922</u>	<u>61,363</u>	<u>87,285</u>

13. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,081</u>	<u>1,360</u>

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020 £	2019 £
Wages and salaries	148,758	146,336
Employer contributions to pension plans	2,754	1,799
	<u>151,512</u>	<u>148,135</u>

The average head count of employees during the year was 5 (2019: 6).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £37,747 (2019: £39,303).

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

15. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees (2019: £nil).

All trustee expenses during in the year were reimbursement of out of pocket expenses incurred in their duties as trustees.

16. Debtors

	2020	2019
	£	£
Prepayments and accrued income	<u>2,892</u>	<u>5,670</u>

17. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	3,273	12,127
Accruals and deferred income	49,167	11,300
Other creditors	—	400
	<u>52,440</u>	<u>23,827</u>

18. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,754 (2019: £1,799).

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2019	Income £	Expenditure £	Transfers £	At 31 March 2020 £
General funds	108,577	20,373	(111,561)	95	17,484
Pioneer Project	45,320	47,230	(43,539)	—	49,011
	<u>153,897</u>	<u>67,603</u>	<u>(155,100)</u>	<u>95</u>	<u>66,495</u>

	At 1 April 2018	Income £	Expenditure £	Transfers £	At 31 March 2019 £
General funds	141,846	7,923	(36,090)	(5,102)	108,577
Pioneer Project	42,503	28,147	(25,330)	—	45,320
	<u>184,349</u>	<u>36,070</u>	<u>(61,420)</u>	<u>(5,102)</u>	<u>153,897</u>

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

19. Analysis of charitable funds (continued)

Unrestricted funds include amounts designated by the Trustees in respect of the Pioneer Project. There are no external restrictions on this funds.

Restricted funds

	At 1 April 2019	Income	Expenditure	Transfers	At 31 March 2020
	£	£	£	£	£
EDP Feasibility	6,686	(1)	(5,984)	(701)	—
Tudor Trust - Strategy	1,808	—	—	(1,808)	—
Tudor Trust - Advice	—	40,000	(43,332)	3,332	—
KBC Outreach	—	33,267	(33,252)	(15)	—
NCF Winter	—	5,000	(4,997)	(3)	—
Lloyds	—	17,500	(16,240)	(1,260)	—
RSI	—	10,897	(11,257)	360	—
	<u>8,494</u>	<u>106,663</u>	<u>(115,062)</u>	<u>(95)</u>	<u>—</u>

	At 1 April 2018	Income	Expenditure	Transfers	At 31 March 2019
	£	£	£	£	£
EDP Feasibility	(1)	8,656	(1,969)	—	6,686
Tudor Trust - Strategy	—	5,825	(4,017)	—	1,808
Tudor Trust - Advice	—	40,000	(40,000)	—	—
KBC Outreach	—	—	—	—	—
NCF Winter	—	—	—	—	—
Lloyds	—	—	—	—	—
RSI	—	—	—	—	—
Big Lottery Fund	2,967	31,242	(34,209)	—	—
BBO Goodwill	(16)	226	(1,776)	1,566	—
BBO Luton	(1,239)	5,698	(7,995)	3,536	—
BBO Corby WIP	764	354	(1,118)	—	—
Cann Trust	—	1,000	(1,000)	—	—
ESF Futures	—	5,000	(5,000)	—	—
First for Wellbeing / Commsortia	13,970	73,171	(87,141)	—	—
Housing Advice and Support	15,979	—	(15,979)	—	—
Lloyds	1,048	6,250	(7,298)	—	—
	<u>33,472</u>	<u>177,422</u>	<u>(207,502)</u>	<u>5,102</u>	<u>8,494</u>

All of the restricted funds relate to incoming resources and expenditure relating specifically for the named project.

The small transfers to / from unrestricted funds ensure the residual balances are stated correctly at the reporting date.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 MARCH 2020

20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Current assets	118,935	–	118,935
Creditors less than 1 year	(52,440)	–	(52,440)
Net assets	<u>66,495</u>	<u>–</u>	<u>66,495</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Current assets	177,724	8,494	186,218
Creditors less than 1 year	(23,827)	–	(23,827)
Net assets	<u>153,897</u>	<u>8,494</u>	<u>162,391</u>

21. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2020 £	2019 £
Later than 1 year and not later than 5 years	<u>10,377</u>	<u>–</u>

22. Related parties

There were no transactions with related parties during the year.

ACCOMMODATION CONCERN

COMPANY LIMITED BY GUARANTEE

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2020

The following pages do not form part of the financial statements.

ACCOMMODATION CONCERN**COMPANY LIMITED BY GUARANTEE****DETAILED STATEMENT OF FINANCIAL ACTIVITIES****YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Income and endowments		
Donations and legacies		
Gifts and donations	11,635	5,792
Charitable activities		
Grant income	110,729	177,922
Other trading activities		
Fundraising events	2,475	3,031
Income from Tenants - Housing Benefit	45,831	23,157
Income from Tenants - Tenant Contributions	3,120	3,181
	51,426	29,369
Investment income		
Bank Interest	476	409
Total income	174,266	213,492
Expenditure		
Costs of raising donations and legacies		
Fundraising	—	34
Expenditure on charitable activities		
Wages and salaries	148,758	146,336
Pension costs	2,754	1,799
Rates and water	22,567	33,468
	174,079	181,603
Other expenditure		
Rent	20,333	17,038
Utilities	3,683	—
Legal and Planning Fees	20,535	50,453
Recruitment	5,078	—
Repairs, maintenance and office refit	27,118	6,281
Other office and training costs	19,336	13,513
	96,083	87,285
Total expenditure	270,162	268,922
Net expenditure	(95,896)	(55,430)

ACCOMMODATION CONCERN**COMPANY LIMITED BY GUARANTEE****NOTES TO THE DETAILED STATEMENT OF FINANCIAL ACTIVITIES****YEAR ENDED 31 MARCH 2020**

	2020	2019
	£	£
Costs of raising donations and legacies		
Costs of raising donations and legacies - Donations		
Fundraising costs	—	34
	<u>—</u>	<u>34</u>
Costs of raising donations and legacies	<u>—</u>	<u>34</u>
Expenditure on charitable activities		
Provision of advice, assistance and support		
<i>Support costs</i>		
Salaries	148,758	146,336
Pension	2,754	1,799
Activity resource costs	22,567	33,468
	<u>174,079</u>	<u>181,603</u>
Expenditure on charitable activities	<u>174,079</u>	<u>181,603</u>